

Constitution

A. NAME, SEAT

- (1) The association is called the MUNICH SCOTTISH ASSOCIATION hereinafter called MSA.
- (2) The association has its seat in Munich

B. PURPOSE

- (1) The purpose of the association is to promote Scottish cultural and social activities, in particular Scottish country dancing, and to
- (2) promote contact with other Scottish groups or groups interested in Scotland.

C. MEMBERSHIP

- (1) Application for membership must be in writing.
- (2) The membership fee shall be paid on joining the association, and subsequently every year in October.
- (3) The amount of the membership fee shall be decided by the committee.

D. RIGHTS AND DUTIES OF MEMBERS

- (1) Any full member can be elected to the committee and can vote
- (2) The constitution and the decisions of the committee are binding on the members.
- (3) On joining the association, the members are under obligation to promote the interests of the association and to do nothing that interferes with the reputation or purpose of the association.
- (4) Every change of address should be reported to the secretary immediately, in the member's own interest.

E. LIABILITY

The association is not liable for damage suffered or caused by members in the course of the association's activities.

F. TERMINATION OF MEMBERSHIP

- (1) Membership ends with resignation, deletion or exclusion from the membership list.
- (2) If a member does not pay his or her fees after two reminders, the committee can exclude him or her from membership.
- (3) The committee can exclude a member from the association in the case of
 - (a) Actions not in accordance with the aims of the association,
 - (b) Damage to the reputation of the association and actions contrary to the interests of the association,
 - (c) Antisocial behaviour.
- (4) Before a decision is taken to exclude a member, he or she is to be given sufficient opportunity to answer the accusations made. Membership is suspended until a final decision is made.

- (5) On termination of membership, the member shall return all items belonging to the association in his or her possession to the committee.

G. ORGANS OF THE ASSOCIATION

(I) Committee

- (1) The committee shall consist as a minimum of the chairman, the deputy chairman, the secretary and the treasurer and optionally of other members.
- (2) The committee is normally elected at the annual general meeting by all members present. The chairman, the deputy chairman, the secretary and the treasurer are elected separately by simple majority.
The secretary or the treasurer can be elected deputy chairman.
The rest of the committee can be elected jointly.
One member of the association functions as auditor.
- (3) The committee is elected for the coming business year (usually from 1 August to 31 July) and if necessary remains in office after this date until new elections.
- (4) The chairman runs the association and represents it externally. The same chairman may be elected for only three successive years. Renewed election is possible after a period of one year.
- (5) The treasurer and one further member of the committee are authorized to sign with respect to financial matters.
- (6) The committee shall take its decisions at ad hoc meetings, whereby at least half the committee members must be present. In the event of a tied vote, the chairman shall have the casting vote.
- (7) The members of the committee shall report their activities to the committee. The decisions taken by the committee shall be recorded in the form of minutes and distributed to all committee members. The minutes must be kept on file by the secretary for at least three years.

(II) GENERAL MEETING

- (1) A statutory general meeting shall be held once a year.
- (2) The invitation to a statutory general meeting must be issued in writing with the agenda at least two weeks in advance. All members have the right to have items of their own put on the agenda.
- (3) Any member can request an extraordinary general meeting. This can be convened at any time by the committee.
- (4) A properly convened general meeting has a quorum regardless of the number of members attending.
- (5) Decisions are taken at the general meeting by simple majority of the members present
In the event of a tied vote, the chairman has the casting vote.
A change in the constitution requires the agreement of 2/3 of the members present.
At the general meeting an auditor is appointed for the next season, who will check the annual financial report submitted by the treasurer prior to the next general meeting.
- (6) The decisions taken at the general meeting shall be recorded in writing, signed by the chairman and secretary and kept on file permanently together with the annual financial report.

(7) Should the association no longer have a committee constituted as required in the constitution, the remaining committee members must convene an extraordinary general meeting within a month. If no correctly constituted committee is elected within twelve months, the association shall be dissolved.

H. INCOME, PROPERTY

(1) All fees, income and means of the association shall be used exclusively for achieving the aims of the association. No-one may spend money for purposes alienated from the aims of the association or be favoured by disproportionately high remuneration.

(3) If the association is dissolved, the remaining property is to be placed at the disposal of a charity.

Munich, May 1985

Amended, July 2002, July 2005